



INS0009

UTS College Student ID Number

--	--	--	--	--	--	--	--

Enrolment Deferral

Date of Application (DD/MM/YYYY): _____

Scholarship Student: Yes No

Census Date (DD/MM/YYYY): _____

If scholarship student, an authorisation is required from the Cultural Mission or sponsor when submitting this request.

Family Name: _____

Given Names: _____

Date of Birth (DD/MM/YYYY): _____

Please enter address as per your current location (Australia/Overseas):

Unit No: _____ Street No: _____

Street Name: _____

Suburb: _____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

I wish to defer in Semester (X/YYYY): _____

Reason for Deferral:

Please note:

- You must speak to a Study Success Adviser before submitting this application.
- If you are under 18 years of age, your parent or guardian (with proof of guardianship) must also sign this form.
- Approval of this application will only allow you to defer for one semester.
- Foreign government scholarship holders will also need approval from their Embassy or Cultural Mission before approval can be granted by UTS College.
- You will be notified of the decision in writing via email.
- If your application to defer is approved, under certain circumstances you may be required to pay fees for the semester in which you will enrol after your deferral.
- There is no administrative charge associated with a deferral.

If you are an International Student living in Australia

- As an international student and living in Australia, if your application to defer is approved you may have to return overseas.
- Be aware that deferring, suspending or cancelling your enrolment may affect your student visa. You must seek advice from the Department of Home Affairs on the potential impact on your visa if you defer your course.
- You must provide a copy of your plane ticket (when appropriate) and a copy of your current visa with this application for it to be processed.
- If you do not provide this information you will be reported to the Department of Home Affairs as failing to meet visa requirements.
- You may have to pay your next semester's tuition fee (where appropriate) prior to your departure.
- If the address on your return to Sydney will change, please notify Student Centre of this and provide the new address and phone number as soon as possible.

Student Name:

Date (DD/MM/YYYY):

By checking this box, I agree to my submitted application being processed, and the Terms & Conditions at the end of this form.

Parent/Guardian Name:

Date (DD/MM/YYYY):

For students under 18 years of age
*Homestay hosts are not permitted to sign as parents or guardians.

By checking this box, the parent/guardian agrees to the submitted application being processed, and the Terms & Conditions at the end of this form.

Lodging this form

Scan the signed form and email (preferred lodgement method) to: studentcentre@utscollege.edu.au

In Person: UTS College
UTS Building 5, Block C, Level 1 (Ground Floor)
1-59 Quay Street, Haymarket NSW 2000

OFFICE USE ONLY

Application received by: Student Centre

Initials: _____ **Date (DD/MM/YYYY):** _____

Student under 18 years old? Yes No

Assessed by: Student Centre, Team Leader _____

Date (DD/MM/YYYY): _____

Application approved Application rejected

Student notified by email on Date (DD/MM/YYYY): _____

Staff name: _____

Insearch Limited - ABN 39 001 425 065
Insearch Limited, its representative offices and its controlled entities. Insearch Limited (UTS College) CRICOS Provider Code: 00859D / TEQSA Provider Identification No: PRV12022, Provider Category: Institute of Higher Education | University of Technology Sydney (UTS) CRICOS Provider Code: 00099F / TEQSA Provider Identification No: PRV12060, Provider Category: Australian University. Insearch Limited (UTS College) is a controlled entity of the University of Technology Sydney (UTS), and as an institute of higher education, UTS College provides pathway courses to UTS.

INS0009

Terms & Conditions

For students:

By submitting this form, I acknowledge and agree to the following.

- a) To the best of my knowledge, the information provided in this form is true and correct.
- b) I have read, understood and accept the conditions (if any) set out in the form.
- c) I am authorised to disclose the personal and sensitive information (as applicable) provided in this form and acknowledge that such information (including my own) will be collected, used, stored and disclosed in accordance with the UTS College privacy policy, available [here](#).

Students under 18:

For parents/guardians if the student is under 18:

By submitting this form, I acknowledge and agree to the following.

- a) I am the parent/guardian of the student to which the form relates.
- b) To the best of my knowledge, the information provided in this form is true and correct.
- c) I have read, understood and accept the conditions (if any) set out in the form.
- d) I am authorised to disclose the personal and sensitive information (as applicable) provided in this form and acknowledge that such information (including my own) will be collected, used, stored and disclosed in accordance with the UTS College privacy policy, available [here](#).